

How to Register

There are three fast and easy ways to register your business with the Workers Compensation Board.

- 1 Online** (24 hours a day, seven days a week)
Visit the online Employer Registration Request at wcb.mb.ca to begin the process of registering your business with the WCB.

When you complete the Employer Registration Request, your information is submitted to the WCB Assessment Services Department. They will review your information and follow up with you to let you know your status with the WCB.

- 2 Phone** (Monday to Friday, 8:30 a.m. - 4:30 p.m.)
Winnipeg: (204) 954-4505
Toll free in Canada: 1-800-362-3340

- 3 In Person** (Monday to Friday, 8:30 a.m. - 4:30 p.m.)
Assessment Services Department
Workers Compensation Board
Second Floor, 363 Broadway
Parking is available at 333 Broadway.

Note: WCB offices are closed on statutory holidays.



A trusted partner, insuring today and building a safer tomorrow.

**If you're
hurt at work,
we're
here to help.**

How to Reach Us

The Workers Compensation Board of Manitoba
333 Broadway, Winnipeg, MB R3C 4W3

Email us at
wcb@wcb.mb.ca

For more information, visit
www.wcb.mb.ca

or call us at
204-954-4321

or toll free
1-855-954-4321

Report fraud and non-compliance

Call 204-888-8081 or toll free 1-844-888-8081
Email Compliance@wcb.mb.ca

SAFE Work is everyone's responsibility.
Preventing injuries is good for employers and
workers. To learn more, go to:

safemanitoba.com

or call 204-957-SAFE (7233) in Winnipeg
or 1-855-957-SAFE (7233) outside Winnipeg



STARTING A BUSINESS?

REGISTER WITH THE WCB - IT'S FAST AND EASY



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Should You Register?

Anyone starting a business in Manitoba needs to find out if they require workers compensation coverage because most businesses that employ workers in Manitoba are required to register with the WCB.

Workers compensation coverage provides your workers with a comprehensive benefit package in the event of a work-related injury or illness and protects you from lawsuit in the event of a work-related injury.

The WCB also offers comprehensive and cost-effective insurance coverage for businesses and business owners not automatically covered by workers compensation legislation.

To find out if your business falls within the industries covered by *The Workers Compensation Act*, please contact us using one of the methods listed on the next page.

What Information Do You Need to Register?

Before you begin the registration process, you should have the following information available:

- Legal name of business entity
- WCB Account Number* (if known)
- Nine-digit Business Number (if known)
- Business contact information
- Date workers were/will be hired
- Estimated annual payroll from the time you begin employing until the end of the calendar year
- Information pertaining to sale if the business was purchased

*If you have had contact with the WCB in the past, your Account Number will be available on any previous correspondence you received. Previous correspondence may refer to a Firm Number which is the same as Account Number.



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